

Torquay Boys' Grammar School Multi Academy Trust

Responsibilities

Torquay Boys Grammar School Multi Academy Trust is structured to include a Board of Trustees and a Local Governing body of each school.

The Board of Trustees consists of

The Chair of Both Governing Bodies, the Vice-Chair of both Governing Bodies plus the Chairs of the Torquay Boys' Grammar School Governing Body sub-committees.

Responsibilities

The Board of Trustees will meet a minimum of once per term and have responsibility for:

- Overall performance of both academies within the trust
- Strategic decisions affecting both academies
- Headteacher/Principal appointments
- Financial Procedures, including the annual consolidated accounts for the two academies
- Compliance with Company Law
- Any shared policies concerning both academies

Other responsibilities are delegated to the Governing bodies or sub committees of each school according to following matrix of Delegated Powers

Area of Responsibility		Trustees	Local Governing body	Academy Headteacher / Principal
Key	Overall Responsibility = R, Devolved Responsibility = D			
Strategic Direction and Development				
Ethos, culture and values for the Trust		R		
Vision and mission (Trust)		R		
Vision and mission (Academies)		R	D	
Admission of new Academies		R		
Support and advice for Headteachers / Principals		R	D	
Trust Policies as listed below		R		
Academy Development Plans		R	D	D
Academy Self-Evaluation			R	D
Students				
Curriculum			R	D
Standards & Achievement			R	D
Admissions Policy	R		D	
Recruitment			R	D
Permanent exclusions			R	D
Fixed term exclusions			R	D
Behaviour & wellbeing policy			R	D
Safeguarding Policy	R		D	D
Organisation of Academy day			R	D
Term patterns and dates			R	D
Human Resources				
Recruitment of Headteachers/Principals		R		
Performance management of Headteachers/Principals		R	D	
Recruitment of Academy staff			R	D
Performance Management of Academy staff			R	D
Pay Policy and Pay Awards			R	
General staffing policies			R	
Relationships & Communications				
DfE, national agencies, RSC etc.		R	D	D
Local Authority, partner schools & local press			R	D
Students			R	D
Parents			R	D
Community			R	D
Trade Unions & Professional Associations			R	D
Community activities and partnerships			R	D
LA forums (admissions, SEND, 14-19, behaviour etc.)			R	D
Complaints			R	D
Resources. Finance, premises & assets				
Monitor finances vs. Budgets (inc set budgets)		R	D	
Prepare annual financial reports to DfE etc.		R		

External Audit	R		
Internal Audit	R	D	
Insurances	R		
Income generation		R	D
Finance policies and systems	R	D	
IT strategy, policies and systems		R	D
Premises design, maintenance & policies		R	D
Health & Safety	R	D	D
Governance. Reporting & Compliance			
Appointment & Constitution of Trustees	R		
Governance structures and delegation	R		
Appointment & Constitution of Governing Body	R	D	
Communication between Trustees & Governors	R		
Statutory compliance - Company & Charity Law	R		
Statutory compliance - Education law	R	D	
Statutory compliance - Other	R	D	
Compliance - Funding Agreement	R	D	

Trust Policies

Financial Management Policy (reviewed annually)

Conflict of Interest Policy (below)

Chair of Trustees and AO must ensure that they manage relationships with connected parties to avoid both real and perceived conflicts of interest.